

**APPLICATION FOR KEESEE  
MINISTERIAL STUDENT GRANT  
AT  
THE COLLEGE AT SOUTHEASTERN  
WAKE FOREST, NORTH CAROLINA**

**JUNIORS AND SENIORS ONLY**

**Student must be enrolled in the:**

**Bachelor of Arts Degree with a major in Biblical Studies, Pastoral Ministry, Theology, Worship Ministry or Global Studies OR**

**The Bachelor of Arts in Christian Studies with a minor in Biblical Studies, Pastoral Ministry, Missions, Global Studies, Preaching, Theology, or Student Ministry.**

Deadline Date

May 1

(for fall and spring semesters)

**CHARLES B. KEESEE EDUCATIONAL FUND, INC.**

**P. O. BOX 431**

**MARTINSVILLE, VIRGINIA 24114**

PHONE: 276-632-2229

E-MAIL: [cbkeesee@earthlink.net](mailto:cbkeesee@earthlink.net)

WEBSITE: cbkeesee.com

**IMPORTANT**

1. Little consideration will be given untidy, carelessly prepared applications.
2. Answers must be typed or written in ink.
3. Every question must be answered. Do not answer any question with a check mark unless this is appropriate. If the answer is *none*, it should be so stated.
4. Applications must be **MAILED** on or before the deadline date. If there is any question that the application met the deadline date, the U. S. Postal Service postmark will be the one accepted as the mailing date. **DO NOT FAX OR E-MAIL** your application as this will not meet the deadline date. You may not submit the application on-line.
5. Your application will be acknowledged within 20 days of receipt. *Should you decide to cancel your application, please notify the Fund immediately.*
6. *Submitting an application does not guarantee approval. Grants are approved at the discretion of the Board of Trustees. Grants may be received for a maximum of 4 semesters at The College at Southeastern. The Trustees review all applications and determine eligibility and need.*
7. **NOTIFY THE FUND IMMEDIATELY OF ANY CHANGE IN YOUR MAILING ADDRESS.**

In order to meet the residency requirements of the fund, a student must be a U.S. citizen and must have lived in the state of Virginia, North Carolina or South Carolina for a minimum of twelve months immediately prior to entering any college, seminary or school. THE TRUSTEES RESERVE THE RIGHT TO DETERMINE RESIDENCY.

February 2015

The Charles B. Keese Educational Fund, Incorporated was established by Mr. & Mrs. Charles B. Keese of Martinsville, Virginia, for the purpose of aiding worthy students to obtain an education. The Fund is administered by a Board of Trustees who examine applications and determine eligibility and worthiness. Grants are made at the discretion of the Board and are subject to the conditions and policies of the Charles B. Keese Educational Fund.

**Requirements:**

- You must be a United States Citizen and
- You must be a resident of Virginia, North Carolina or South Carolina for one year immediately prior to entering any educational institution. **The Trustees reserve the right to determine residency.**
- You must attend The College at Southeastern, Wake Forest, NC and you must be enrolled at least half-time.

**GRANT IS AVAILABLE ONLY TO JUNIORS AND SENIORS IN THE FOLLOWING DEGREE PROGRAMS:**

**Bachelor of Arts Degree with a major in Biblical Studies, Pastoral Ministry, Theology, Worship Ministry or Global Studies OR The Bachelor of Arts in Christian Studies with a minor in Biblical Studies, Pastoral Ministry, Missions, Global Studies, Preaching, Theology, or Student Ministry.**

- **You must be preparing to enter the full-time Baptist ministry or full-time religious work in the Baptist denomination as defined on page 5.**
- **You must be an active member of a Baptist church, affiliated with a recognized national, state or local Baptist convention or association.**
- Application must be postmarked on or before May 1 for the fall and spring semesters.
- You must attend class on the main campus of the institution. Aid is not available for off-campus studies, workshops, independent study, dual degree programs or individualized study. **GRANTS ARE NOT AVAILABLE FOR ON-LINE PROGRAMS.**
- You must reapply each year. Grants are available for a maximum of 4 semesters at Southeastern College. .
- **THE BOARD OF TRUSTEES EXPECTS YOU TO ENTER THE BAPTIST MINISTRY OR BAPTIST RELIGIOUS WORK AS YOUR LIFE'S WORK.**

**Funds are disbursed at the beginning of each semester directly to The College at Southeastern, normally September and January.**

1) Name in full (Mr. ) (Ms. ) \_\_\_\_\_ Social Security No. \_\_\_\_\_  
 a) Marital Status:  married  single  divorced  
 b) If married, name of wife (or husband) \_\_\_\_\_  
 c) **NAMES AND AGES of dependent children** (if any) \_\_\_\_\_

2) Present Address \_\_\_\_\_  
 (Street or Box Number)  
 \_\_\_\_\_ Telephone No. ( ) \_\_\_\_\_  
 (city) (state) (zip code) Cell phone No. ( ) \_\_\_\_\_  
**E-MAIL ADDRESS::** \_\_\_\_\_ **REQUIRED**

3) Of what State are you a resident? \_\_\_\_\_  
 If you are a resident of Virginia, North Carolina or South Carolina, state how many years? \_\_\_\_\_  
 If less than 5 years: Date moved to state: \_\_\_\_/\_\_\_\_/\_\_\_\_ Reason for move \_\_\_\_\_ (Use back if needed)  
 (month/year)

4) Birthplace \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_  
 (month) (day) (year)

5) Are you a citizen of the United States of America? \_\_\_\_\_  
**(If you are a naturalized citizen, give date you became a citizen and attach proof of citizenship.)**

6) Church Membership \_\_\_\_\_ (Give church name and **denomination**)

7) Name of father or guardian \_\_\_\_\_ Occupation \_\_\_\_\_  
 Name of mother \_\_\_\_\_ Occupation \_\_\_\_\_

8) Permanent home address of parents \_\_\_\_\_  
 (street or box number)  
 \_\_\_\_\_ Telephone No. ( ) \_\_\_\_\_  
 (city) (state) (zip code)

9) List any colleges you have attended and the degrees earned:

Name of College	Location	Dates attended	Degrees earned

10) What college are you attending now? \_\_\_\_\_ In what year ? \_\_\_\_\_

11) Will you be a junior or senior in the coming school year? Junior year \_\_\_\_\_ Senior year \_\_\_\_\_

12) State complete name of the degree you will be seeking. \_\_\_\_\_ Major \_\_\_\_\_

13) Expected date of graduation \_\_\_\_\_ (month/year)

14) Will you be enrolled full-time in on-campus classes? \_\_\_\_\_ Fall #hours \_\_\_\_\_ Spring # hours \_\_\_\_\_

15) Will you be enrolled part-time in on-campus classes? \_\_\_\_\_ Fall #hours \_\_\_\_\_ Spring # hours \_\_\_\_\_

Only one required on-line class per semester may be taken to count toward the hours required to receive the grant. All other classes must be on-campus in Wake Forest, NC. No individual study or conference classes may be considered.

**If you reduce your hours as reported above, notify the Fund immediately as this may affect the amount of your grant.**

16) Are you planning to prepare for the Baptist ministry as **DEFINED ON PAGE 5**? \_\_\_\_\_ For religious work in the Baptist denomination as defined on page 5? \_\_\_\_\_ (Please provide details in your statement in answer to question #21.)

What specific vocational position in ministry are you preparing for in a Baptist church or Baptist institution? \_\_\_\_\_

**17) REFERENCES:** Give complete names and mailing addresses of three references, one teacher, if possible, and two other persons who have known you for several years. **Do not give the name of a relative or a student.** The Fund will request references from the persons named, so determine if they will reply promptly before listing them. Applications will not be considered until all references have been received. You may wish to furnish e-mail addresses in addition to mailing addresses. (IF YOU HAVE RECEIVED A KEESEE GRANT FOR A PRIOR SESSION, YOU DO NOT NEED TO FURNISH REFERENCE INFORMATION AGAIN.)

1)	(Mr./Ms./Mrs./Dr.)	Name	Mailing address	City	State	Zip
2)	(Mr./Ms./Mrs./Dr.)	Name	Mailing address	City	State	Zip
3)	(Mr./Ms./Mrs./Dr.)	Name	Mailing address	City	State	Zip

18) List below all your total present indebtedness -attach another sheet if necessary. If none, so state

Name of all Creditors -	Original Amount	Amount Outstanding	Monthly Payment
<b>TOTALS</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

19) If you have made application for aid from any sources other than the Keesee Fund, state the sources and amount:

\_\_\_\_\_ \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ \_\_\_\_\_

20) **Itemize your budget as carefully and completely as possible for 12 months**, September to September of the academic year for which you are applying. If you are married or will marry during the school year, budget must show income and expenses for you, your spouse (for the months you will be married) and children. If both husband and wife are Southeastern College students, and both meet all requirements to apply for the grant, separate applications must be submitted if you each want to request a grant; this budget sheet must reflect income & expenses for you both. **Be sure to extend figures for all income and expenses to the column for 12 months (September to September of the academic year for which you are applying.)** **WE EXPECT FULL DISCLOSURE OF ALL INCOME/RECEIPTS.**

<u>INCOME/RECEIPTS</u>	12 MONTHS	<u>EXPENDITURES</u>	12 MONTHS
Aid from parents:	\$ _____	Tuition ___# hrs. x \$ _____ per hr. =	\$ _____
<input type="checkbox"/> Gift <input type="checkbox"/> Loan (Check one)		Fall semester hours _____	
		Spring semester hours _____	
		Summer hours _____	
		J-term hours _____	
Aid from relatives or friends	\$ _____	Required fees:	
<input type="checkbox"/> Gift <input type="checkbox"/> Loan (Check one)		Campus auto registration fee	\$ _____
		Student Activity fee	\$ _____
		Other fees - explain	\$ _____
Assistance from college/seminary::			
Free Tuition	\$ _____	Food/Groceries \$ _____ monthly	\$ _____
Free Board	\$ _____	Room Rent \$ _____ monthly	\$ _____
Loan	\$ _____	Utilities \$ _____ monthly	\$ _____
Grant	\$ _____	Phone/ cell phone/internet/cable \$ _____ monthly	\$ _____
		Textbooks/required materials	\$ _____
Aid from church, mission board, or other denominational source: (name source)	\$ _____	Clothing (family)	\$ _____
Social Security /retirement/disability income	\$ _____	Laundry/dry cleaners	\$ _____
G.I. Assistance:	\$ _____	Recreation/vacation (explain)	\$ _____
<b>APPLICANT'S INCOME:</b>			
Your annual gross income: \$ _____			
(include housing allowance if applicable)			
Taxes withheld _____			
Insurance withheld _____			
Retirement withheld _____			
Other deductions _____			
Your annual net income after deductions:	\$ _____	Organizations/donations – itemize on separate sheet	\$ _____
Name of employer _____		Travel Expense (daily travel)	\$ _____
		Church Offerings	\$ _____
<b>SPOUSE'S INCOME:</b>		Loan Payments (from # 18)	\$ _____
Spouse's annual gross income:\$ _____			
(include housing allowance if applicable)		Mortgage Payments (from #18)	\$ _____
Taxes withheld _____		Insurance Payments (health, auto, life & home if not included in mortgage payment)	\$ _____
Insurance withheld _____			
Retirement withheld _____		Personal Property tax//Real estate tax (if not Included in mortgage payment)	\$ _____
Other deductions _____		Incidental Expenses	\$ _____
Spouse's annual net income after deductions:	\$ _____	Expenses for dependents: (explain)	\$ _____
Name of employer _____		Medical/dental/eye care expenses not covered by insurance or employer cafeteria/flex plan	\$ _____
Expected aid from sources shown in # 19	\$ _____		
Aid and/or income from all other sources not already listed: (WIC/food stamps, child support/alimony, etc.)	\$ _____	TOTAL EXPENDITURES (Line B)	\$ _____
Tax refund you expect to receive during the next academic year (include child credit)	\$ _____	TOTAL INCOME/RECEIPTS (Line A)	\$ _____
TOTAL INCOME/RECEIPTS (Line A)	\$ _____	BALANCE NEEDED (line B less line A)	\$ _____
SAVINGS ON HAND: \$ _____		EXPLAIN HOW SAVINGS WILL BE USED _____	
RETIREMENT SAVINGS: _____		INVESTMENTS: \$ _____	

21) On page 6, please write a statement of your (A) school activities, (B) church activities, (C) leisure time activities, (D) life plans and purposes (**be specific and detailed in providing this information**). **Attach a copy of your most recent grade transcript.** A NEW STATEMENT IS REQUIRED EACH YEAR. A COPY OF A PREVIOUS STATEMENT IS NOT ACCEPTABLE.

*Grants are made to students who are preparing to enter the Baptist ministry or religious work in the Baptist denomination as defined below and are made at the discretion of the Board of Trustees. THE BOARD EXPECTS YOU TO ENTER THE FULL-TIME BAPTIST MINISTRY OR FULL-TIME BAPTIST RELIGIOUS WORK AS YOUR LIFE'S WORK AS DEFINED BELOW:*

- 1) You must be **employed and paid** by a church or an institution or agency of the Baptist denomination; and,
- 2) *Employment in the Baptist ministry or Baptist religious work is to include a major component of work specifically identified as religious work requiring formal academic preparation. Such employment could include but is not limited to preaching, pastoral duties, Minister of Music, Minister of Youth, Minister of Children, Minister of Christian Education, and missionary work.*

**Student must be enrolled in the:**

Bachelor of Arts Degree with a major in Biblical Studies, Pastoral Ministry, Theology, Worship Ministry or Global Studies.

OR

The Bachelor of Arts in Christian Studies with a minor in Biblical Studies, Pastoral Ministry, Missions, Global Studies, Preaching, Theology, or Student Ministry.

Students enrolled for less than one-half of a full course load as defined by The College at Southeastern will not be eligible for a grant. GRANTS ARE NOT AVAILABLE FOR ON-LINE students although one on-line class may be taken per semester to count toward the hours required to receive the grant. You must attend classes on the main campus in Wake Forest, North Carolina.

I AFFIRM the correctness of the foregoing answers and, in the event a grant is made to me, I promise to use it for no other purpose than the necessary expenses of continuing my education in preparation to enter the Baptist ministry as defined above. I certify that I have read and understand the terms and conditions of this grant, and I approve and accept the requirements contained in them.

In making this application for aid for the session beginning \_\_\_\_\_, and ending \_\_\_\_\_, the undersigned agrees, if aid is granted, to devote his (her) best efforts to the educational opportunity afforded by this aid.

Date \_\_\_\_\_ Signed \_\_\_\_\_  
*Signature of Applicant*

**AUTHORIZATION TO RELEASE INFORMATION**

I, \_\_\_\_\_, a recipient of a grant from the Charles B. Keese Educational Fund, Inc. do hereby give permission to my school to release information concerning my status as a student, such as but not limited to, the number of course hours I am taking or have taken, date of my expected graduation, the grades I have achieved and any other pertinent information requested. A copy of this authorization may be accepted as an original.

Date \_\_\_\_\_ Signature of Applicant \_\_\_\_\_ Social Security# \_\_\_\_\_

**Write a statement as requested in question # 21. Please write a statement of your (A) school activities, (B) church activities, (C) leisure time activities, (D) life plans and purposes (be specific and detailed in providing this information.) A NEW STATEMENT IS REQUIRED EACH YEAR – NOT A COPY OF A PREVIOUS STATEMENT.**

**You must attach a copy of your most recent grade transcript.** This does not have to be an official transcript. *Your application will not be considered without your grades.* If you do not have grades from the seminary/divinity school yet, then you must send your college transcript.

**(If more space is needed, use an extra sheet and attach.) You are expected to provide detailed information regarding your specific plans for ministry in the Baptist denomination. See definition on page 5.**